



Ravenscote Junior School
Old Bisley Road • Frimley • Camberley • Surrey • GU16 9RE
email info@ravenscote.surrey.sch.uk • www.ravenscote.surrey.sch.uk
Telephone : (01276) 709007 •



Ravenscote Junior School -
Vacancy for Crossing Patrol Autumn Term 2018

We wish to appoint enthusiastic School Crossing Patrol Officer to join our friendly team. You will be based on Upper Chobham road assisting the pupils of Ravenscote Junior School and Tomlinscote crossing the road.

We are looking for people with a good understanding of the Highway Code pertaining to School Crossing Patrols, and road safety issues outside schools. Please refer to the Job Profile for more information.

Good communication skills are required, in order that the job holder can give clear and confident communications to both drivers and pedestrians.

The successful applicant will work under the guidance of the school's leadership and Surrey County Council's Sustainability teams. The post will be for approximately 1 hour each morning and afternoon five days per week (10 hours in total per week) term time only. Hours would be between 8:00-9.00 and 3.00-4.00 Monday-Fridays.

Salary is Surrey Pay SP1/2 (£16191-£16334) FTE per annum. pro rata £3735.63-£3768.62 (Actual salary)

Candidates will be judged on both their capability for the post and their suitability for working with children. If you would like to visit the school or require more information, please speak to the Business Manager on email address business@ravenscote.surrey.sch.uk

For an application form please contact the school on info@ravenscote.surey.sch.uk

Ravenscote Junior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS will be required for the successful candidate.

School Crossing Patrol Officer

Reports to:

Appointed line manager at School/Sustainability Community Engagement Team

Service:

Sustainability Community Engagement Team
Waste & Sustainability
Environment & Infrastructure Directorate

JOB PURPOSE

To ensure the safety of children and any other pedestrians crossing the road at a designated point between specified times on their way to and from school, without detriment to the welfare of the other road users by stopping traffic in a safe manner.

PRINCIPAL ACCOUNTABILITIES:

- Carry out the policy with regards to the School Crossing Patrol Service, including Health and Safety procedures, in order to ensure the road safety of the school children and other members of the public, including self, when stopping traffic on the highway.
- Wear the correct uniform and use the correct equipment provided to meet statutory requirements.
- Maintain control over children awaiting your instruction to cross the road in order to ensure they understand the importance of road safety.
- Report difficulties to your line manager at your school and have confidence and ability to deal with unexpected/difficult situations in an appropriate manner.
- Report and act as a witness to possible infringements of the law to the Police
- Act in accordance with the training given and the handbook provided in order to ensure the safety of others as well as yourself.
- Familiarise, uphold and promote the aims of the council's Equality and Diversity policies in the course of day-to-day work.

WORK CONTEXT

- School Crossing Patrols will be required to successfully complete training provided by the Sustainability Team and to have an understanding of the handbook.
- SCP's will usually work independently.





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- The work is outdoors, and will be delivered in all types of weather.
- Work location varies from site to site.
- As SCP's are potentially of any age, school crossing patrols will encounter a range of behaviours and need to adhere to child/adult protection policies.
- SCP's Line management and day-to-day contact will be with the administrative staff in the office or appointed line manager.
- Issues and queries may arise at the patrol site. SCPs need to be able to communicate clearly with a variety of people, and deal with any issues in an appropriate manner.
- SCPs are required to attend an annual training seminar

PERSON SPECIFICATION

Education, Training and Work Qualifications

O Level/GCSE English

Knowledge

An understanding of the Highway Code pertaining to School Crossing Patrols.
An understanding of road safety issues outside schools.

Skills and Abilities

1. Good communication skills
2. Ability to assess traffic speeds
3. Ability to give clear and confident communications to both drivers and pedestrians

Relevant Experience

Previous experience working with children

Other Requirements

1. Good sense of road safety
2. Professional approach
3. Criminal Records Bureau clearance
4. Possession of good community spirit

National Support School
designated by



National College for
Teaching & Leadership

Engage Enrich Excel Academies
T/A Ravenscote Junior School
Registered Office: Old Bisley Road, Frimley, Surrey, GU16 9RE
Company Registration Number 9279884 (England and Wales)

