

Information for New Year 3 Families

July 2026

Engage • Enrich • Excel

Ravenscote Junior School



Aims of this information:

- To welcome you to the Ravenscote family
- To share our day to day information
- To help you support your child's transition
- To prepare for a learning journey over the next 4 years and beyond

If you would like to discuss your child(ren) with us, please call us/ email us and make an appointment



Respect

Our Values

Happiness

Responsibility

Excellence

Teamwork

Honesty



Senior Leadership Team

Mrs Smye-Rumsby
AHT
(Year 5)

Miss Snow
Year leader
(Year 6)

Mrs Brookes
Deputy
Headteacher

Mr Sage
AHT
(Year 4)

Mrs Wells
Headteacher

Miss Wheeler
AHT
(Year 3)

Miss Porta-Rios
AHT
(Inclusion)

Miss Mills
AHT

Mrs Nicholson
AHT
(Safeguarding)

Mrs Tunney
School Business
Manager

Year 3 Team

Miss
Wheeler
3A

Miss
Mulvihill
3B

Miss
Charlton
3E

Mrs
Southall
3D

Mrs
Mitchell
3C

Other Staff in Year 3

Year 3 has a team of Learning Support Assistants to support children. The LSAs work across the year group.

We have specialist teachers for PE (Mr Simmons), Music (Mrs Brailey) & Spanish (Señorita Sabater).

A day in the life of a Year 3 child at Ravenscote

08:35 - 08:45	Children enter the building and prepare for learning
8:45 - 09:00	Registration while children complete an early morning task
09:00 - 09:15	Class reading or assembly
09:15 - 10:15	Lesson 1
10:15 - 11:15	Lesson 2
11:15 - 11:30	Morning Break
11:30 - 12:35	Lesson 3
12:35 - 13:25	Lunch
13:25 - 14:25	Lesson 4
14:25 - 15:25	Lesson 5
15:25	End of school day

- Lining up outside their classrooms.
- Say goodbye at the door. Adults are not allowed in the school building due to safeguarding policies.

- Children can have a snack at break and it must be fresh fruit or veg.
- Named water bottle

- Children are dismissed from the classroom door. If you want to arrange to meet your child at the gate or on the playground etc, children need to know the collection arrangements.

Forest Schools

Mr Robinson teaches each class Forest Schools for 6 weeks in Year 3. Further details will follow in September.

The sessions will offer an exciting opportunity for children to learn and develop skills using the outdoor environment.

Forest school activities include: craftwork, tool use, flint fire lighting skills, den building, campfire cooking and more.



Curriculum Enrichment

- Educational Visit to Butser Farm
- Egyptian Day - links with our history unit
- The Big Night In
- Curriculum enrichment days



Ready For Ravenscote



**Ready for
Ravenscote**

My name is _____

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Your child will have come home with a pack yesterday.

Please complete this throughout the summer and return in September.

The expectation is that all children come to us knowing their 2x, 5x and 10x tables. Please spend time over the summer ensuring your child is ready for Year 3 with this knowledge.

There is also some handwriting, English, reading and phonics activities to complete in preparation for joining us.

Reading

20 is plenty!

Children who read for
20 minutes a day...

Will have a world of
imagination & creativity
opened to them

Will have better
general knowledge

Will be exposed to 1.8
million words a year

Will improve critical
thinking skills

Will improve their
communication skills

Will have a broad
vocabulary

Will have reduced
stress levels

Will learn how to
develop empathy

Will improve their test
results



Becoming Better Readers...

Questions you can ask your child about their book.

★ Who is the main character?

★ Where is the story set?

★ What was the problem in the story and how was it solved?

★ What do you think will happen next in your story?

★ Which character do you like most? Why?

★ Which character do you think would make a good friend? Why?

★ What was your favourite part of the story?

★ Did you like the ending? Why/why not?

Fiction/Story Books

Inclusion at Ravenscote Junior School

At Ravenscote High Quality Teaching allows for curriculum adaptations to be made with all children working on the same skills and towards the same endpoint.

The key question when working with all children at Ravenscote is ‘What does this individual child need in order to thrive?’.

Our Ordinarily Available Provision is extremely strong and we are incredibly proud of the support we have in place across the school for all learners, neurodiverse or neurotypical. We believe adaptations needed for some will benefit all, so these are in place across all classrooms, for example visual timetables, dual coding, movement opportunities within all lessons.

SEND at Ravenscote Junior School

If your child has received additional support at their infant school, it does not necessarily mean they will automatically receive the same support here. We have liaised with the infant schools so specific needs are highlighted.

Within the first few weeks, we will be working hard to identify your children's strengths and areas for development. We appreciate there will be a settling period for the children so we spend the first half term getting to know the children; we use our own baselines and assessment tools. We use this information to identify appropriate support if required.

Inclusion Register

If we feel your child requires above and beyond ordinarily available provision, we will place them on our Inclusion Register.

Termly inclusion target documents are shared for every child on the Inclusion register which follow an assess, plan, do, review cycle.

Your child's class teacher is the first point of contact if you have any concerns.

It is important to note that not all children with a neurodivergent diagnosis will be placed on the Inclusion Register.



Positive Behaviour

We have a Positive Behaviour Policy which supports our culture of relational practice and our three school rules of 'ready, respectful and safe'.

Rewards include:

- Dojo points - you can see your child's points on the Class Dojo app
- Values tokens
- Headteacher's awards
- Governor awards
- Golden book tokens for the vending machine

We also:

- Have restorative conversations to help educate
- Investigate all concerns
- Contact with parents if necessary



Communication - where to find information

- Instagram (@ravenscotejuniorschool)
- Email
- App Message/ Text - to main contact
- Newsletters
- Website updates
- Face to face parent/ carer meetings
- PTA Facebook page

What can you do to help your child prepare?

- Ready for Ravenscote booklet - please support them to complete this
- Listen to your child read over the summer
- Read your child's Ravenscote storybook with them
- Prepare a small pencil case and practise using a ruler
- Look at the school on the website
- Generate excitement!

Community Open Event

Wednesday 8th July

15:45-16:45

Another opportunity to come to the school and explore different areas of our curriculum. Just turn up!

First Day at Ravenscote

Monday 7th September

The gates open at 08:35 and close at 08:45

The end of the day is at 15:25, we open the gates at 15:20

Coffee Morning

Tuesday 15th September - just turn up!

08:35 - 09:30

School hall (please enter from the back of the hall near year 3)

08:35-08:45 - The PTA will be providing hot drinks

08:45-09:00 - Hear from Mrs Wells

09:00-09:30 - Opportunity to talk to others

An opportunity to meet Mrs Wells, Mrs Brookes, Mrs Nicholson, Miss Porta-Rios and Mrs Morgan.

Also an opportunity to meet other parents from your child's new class and year group.

Meet the team

**Thursday 17th September 15:00-15:20 -
just turn up!**

In the school hall.

All of the Year 3 teachers will go through the
year with you and your children.

Can I volunteer to help?

We love to have volunteers in school,
particularly for reading.

You will be able to register your interest
at the coffee morning.



Extra-Curricular Clubs

Teachers run after school clubs which your child(ren) can attend free of charge. Further information about clubs will be sent out on 7th September.

Safeguarding and Child Protection

- There may be occasions where children talk to us about things that may or may not be happening at home
- We have a duty of care to follow these up with you
- If there is ever anything you think we should be aware of, please contact the school and ask to speak to a DSL or e-mail safeguarding@ravenscote.surrey.sch.uk

Safeguarding Team

Mrs
Brookes
DDSL

Miss
Wheeler
DDSL

Miss
Porta-Rios
DDSL

Mrs
Nicholson
DSL

Miss Mills
DDSL

Mr
Sage
DDSL

Mrs
Wells
DDSL

Mrs
Smye-Rumsby
DDSL

Attendance and Punctuality

- If your child is unwell, please report the absence via your Arbor Parent Portal/App by 8.30am during each day of their absence
- If you have not reported the absence by 9am, our attendance officer will contact you either via phone or email as we have a duty of care to ensure that we know where your child is
- If your child arrives to school late (after the school gates are locked) they must sign in at the school office before going to their class

Attendance and Punctuality

- If your child's attendance is below 91% they are classified as a 'persistent absentee'
- The Surrey Attendance Officer looks closely at attendance below 91% and as such, you may receive a letter if your child's attendance falls below this
- Attendance lower than 85% in a school year means they have missed 30 days of school
- We are committed to supporting parents in ensuring their children achieve maximum possible attendance so please do contact us for support if required

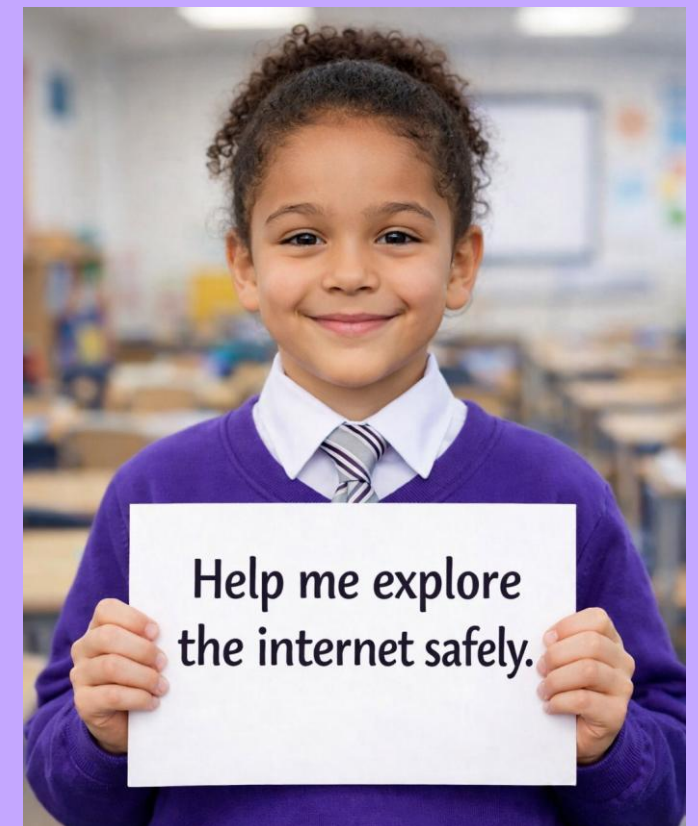
Health and Physical Wellbeing

- All our staff are First Aid trained
- If your child requires medicine, you will need to bring it to the office and complete the appropriate forms of consent
- If a child is unwell in school, we will contact you
- Medical appointments - please try to make these out of school time. If unavoidable please complete a LOA form and email to the school office (FAO Attendance Officer) along with evidence of the appointment

Digital Parenting Evening

Please keep an eye out in newsletters for the date of our Digital Parenting Evening.

This will be held in Spring Term 2026.



Drop-in Sessions

The drop in sessions take place every month and are a great opportunity to talk to someone in school about any concerns or worries you may have about your child or family.

If you have an immediate concern, please reach out to your child's class teacher. Do not wait for the drop in sessions.



Ravenscote Junior School

PARENT/CARER DROP IN SESSIONS

We look forward to seeing you there.

CUP OF TEA, LISTENING EAR

Join Mrs Nicholson and Mrs Morgan at our drop-in sessions for a cup of tea or coffee and to chat through any concerns you may have about your child or family.

We can offer a listening ear, advice or signpost you to further support.

WHERE?
Sign in at reception where you will be met by a member of staff.

8.45 - 9.45am

- ★ Friday 9th October
- ★ Friday 13th November
- ★ Friday 4th December
- ★ Friday 15th January
- ★ Friday 15th February
- ★ Friday 12th March
- ★ Friday 16th April
- ★ Friday 14th May
- ★ Friday 11th June
- ★ Friday 9th July

Mrs Morgan
Family Link Worker

Mrs Nicholson
Designated Safeguarding Lead

Early Risers

- This is our before school childcare provision
- 08:00 - 08:35
- It is not a breakfast club
- Booking opens on 1st September
- Book through Arbor account (details in your child's information pack)
- Can be booked by midnight, at the latest, for the following day
- It is open to everyone
- Cost is £2.20 per day

Ravens Roost

- This is our after-school childcare provision
- Children are required to have regular bookings
- There are currently waiting lists for most days
- Cost is £6.60 until 16:30 or £15.40 until 18:00

If you have any queries, email
childcare@ravenscote.surrey.sch.uk

School Meals

- School lunch is currently £3.00 for each meal.
- At KS2, there is no government funding unless your family is entitled to free school meals.
- From September 2026, eligibility for free school meals is changing. If you are in receipt of universal credit, you may now be eligible. Please check our website for more details or contact the school office.
- You are able to book school meals from 1st September on your Arbor account.
- Meals need to be booked by midnight, at the latest, for the following day.
- Children are welcome to bring a packed lunch.

Parking

Parking is a big difficulty for us and we encourage all parents to walk where possible and park with consideration for our neighbours.

Please avoid dropping off or collecting in front of the school gates or on the yellow zig-zags. This is imperative for the safety of our children.

PTA - fundraising

We are incredibly grateful for the work of our PTA, who have supported us in recent years to fund:

- Raven Haven (outdoor classroom)
 - Computing Suite
 - Book Bus
 - Author visits and subject workshops
 - Computer-aided design software
 - Sewing machines
 - School minibus
- Amongst many other things!

PTA - support

We are looking to increase our numbers on the committee and those who help at events.

- Search “Ravenscote PTA” on Facebook or search engine
- Email ravenscotepta@gmail.com

September 2026 vacancies:

- Treasurer
- Second-hand uniform (selling from our second-hand uniform shed one day a week at pick up)
- Event volunteers (disco, fireworks, summer fair, cake sales)

Please let the office or PTA know if you can help with these roles or would like to find out more.

"Education is the most
powerful weapon which
you can use to change
the world."

- Nelson Mandela

