

# RAVENS COTE JUNIOR SCHOOL

## NEEDLE STICK INJURY POLICY

2025-2027



Date of Approval		Date of Review	
November 2025		November 2027	
<b>Signed</b>	Mrs A Wells Headteacher	<b>Signed</b>	Mrs E Gibson Chair of Governors



## Ravenscote Junior School

### NEEDLE STICK INJURY POLICY

As a needle is capable of penetrating the skin, there is a potential health risk that such an injury can result in staff being exposed to blood borne viral infections, such as Hepatitis B or HIV.

It is highly recommended that any staff expecting to come into contact with used sharps have a Hepatitis B inoculation. All relevant staff will be made aware of this service.

#### **Needle stick injury procedures**

Administering of injections will be risk assessed. Where there is a risk of staff coming into contact with discarded needles, they will be supplied with an appropriate sharps container.

- Staff must avoid personal contact with sharps and avoid 'needle stick injury' where the skin is punctured.
- The sharp should be placed in the approved small sharps container.
- Staff must not re-sheath, cut or bend the needle or carry it in their hands or pockets.
- The Headteacher and designated school medical needs officer will be aware of the location and disposal of any needles.

#### **Action to be taken following a needle stick injury**

- Do not suck the wound.
- Encourage bleeding from the puncture wound.
- Wash the area thoroughly under running water and cover it with a dressing.
- Immediate medical advice should be sought.
- Report the injury to the Headteacher as soon as reasonably practicable.

