



## REMINDER – Arbor

It is great to see the majority of our parents are enjoying our new Arbor Parent Portal and App.

Please remember that Arbor is to be used for the following:

- Reporting absences due to illness.
- Booking and paying for your child's school lunches.
- Booking and paying for any Early Risers before school childcare sessions, if needed.
- Paying for any prebooked Ravens Roost after school childcare sessions, if needed.
- Paying for any education visits, residentials or other events/items.
- Book any after school teacher led clubs
- Book any Parents' Evening Appointments (coming soon)

In addition, parents will be able to view the information we hold for your child, such as:

- Attendance
- Medical Information
- Emergency Contacts
- Dietary needs
- Consents and Permissions
- View end of year reports

We are all learning how to use Arbor, but one of the best things that Arbor has to offer is the **Arbor Calendar**. From your Parent Portal and App you will be able to see any school events coming up for your child, view your child's after school clubs, any wrap around childcare booked and view any forthcoming educational visits or residentials. We highly recommend that parents view their Arbor Calendar regularly.

**Reporting Absences on Arbor:** Any absences due to illness **MUST** be reported using your Arbor Parent Portal or App. This is a 24 hour service and is the quickest and safest way of reporting any absences due to illness. Please do not call in with absences or send emails.

***Absences due to illness are to be reported daily by 8.30am.***

**Urgent and Important Messages:** Messages and reminders are sent to parents via the Arbor In-App service. Please make sure that you check your messages regularly.

**You have 1 unread message. [Click here to view.](#)**

*If you need any help accessing your Arbor Portal or App, please contact reception.*