

# Early Intervention and Inclusion Service

## Family Communication Officers (FCOs)

The Family Communication Officers provide advice and information for children with additional needs and disabilities who do not have an Education, Health and Care Plan (EHCP).

Family Communications Officers offer:

- Presentations outlining the work of FCOs within the Early Intervention & Inclusion service
- Liaison with families after a 'No to Assess' following their request for an Education, Health, and Care Needs Assessment
- To support families navigating the Surrey's Local Offer
- Specific signposting and advice for families related to their child/children who do not have an EHCP
- Explanation to families on how to work collaboratively with education settings to understand how their children's additional needs are supported
- Support for families in understanding the EHCNA process and the purpose of an EHCP
- Attendance at community events and marketplaces across Surrey
- Drop-in events for families in the local community, e.g., in Family Centres, to offer support and signposting
- Liaise with professional networks across Surrey. Supporting the Team Around the School Approach.

The FCOs have a large amount of knowledge and experience working in the additional needs sector.

You can contact the FCOs on the Request for Support email address:  
[rfs@surreycc.gov.uk](mailto:rfs@surreycc.gov.uk)