



## Ravenscote Junior School

### Safeguarding Newsletter – Autumn 1



*“Safeguarding is Everyone’s Responsibility”*

Dear Parents and Carers,

Welcome to the first safeguarding newsletter this academic year and in particular, I would like to welcome all our new families, we are very much enjoying having you as part of our purple family.

At Ravenscote Junior School, safeguarding and promoting the welfare of children is everyone’s responsibility and is our top priority. Everyone who comes in to contact with the children and families who make up our school community have a vital role to play in keeping all of our children safe.

Everything that we do in school has the children at its centre, their wellbeing, safety, achievement and happiness underpins every decision we make.

Often when safeguarding is mentioned, the immediate thought is about child protection – when a child is suffering harm, or is in danger of suffering harm. However, safeguarding is much more complex than this and encompasses a very wide range of areas. At Ravenscote we ensure that all of our staff are well trained in all aspects of safeguarding and this training is regularly updated and frequently revisited throughout the year. We also ensure that our curriculum provides the children with age-appropriate opportunities to learn how to keep themselves healthy and safe.

To keep you updated as to how you can best support your children at home, each half-term you will receive a newsletter informing you of any recent safeguarding updates as well as providing you with key information around a range of safeguarding issues.

This issue will introduce you to the school’s Designated Safeguarding Team, the DfE document ‘Keeping Children Safe in Education’ 2024, the information shared with pupils in our safeguarding assembly as well as who to contact if you are concerned about a child.

At Ravenscote we understand that Safeguarding is **everyone’s** responsibility.

#### The Ravenscote Junior School Designated Safeguarding

##### DSL



**Mrs Nicholson**

Safeguarding Assistant Headteacher

##### Deputy DSLs



**Mrs Wells**  
Headteacher



**Mrs Brookes**  
Deputy Headteacher



**Miss Porta-Rios**  
Inclusion Assistant Headteacher



**Miss Mills**  
Assistant Headteacher



**Miss Wheeler**  
Assistant Headteacher



### **What is a Designated Safeguarding Lead.**

All schools must have an appropriate senior member of staff to take lead responsibility for child protection.

#### **Mrs Natalie Nicholson is the DSL at Ravenscote Junior School.**

Key aspects of the 'Designated Safeguarding Lead' role include:

- Ensuring that all staff are aware of the processes for raising safeguarding concerns
- Ensuring all staff understand the signs of child abuse and neglect
- Referring any significant concerns to C-SPA
- Maintaining accurate and secure child protection records
- Raising awareness of the school's safeguarding policies and procedures, and ensuring these are implemented and reviewed regularly



### **The Role of the Safeguarding Governor**

The Safeguarding Governor's responsibilities include:

- Ensuring the school is following safer recruitment procedures when recruiting any new staff members.
- Reviewing all activity and policy relating to the physical and emotional well-being of all children
- Seeking improvement to ensure the school follows best practice in creating a productive and safe environment for all,

#### **The named safeguarding governor is Beth Weller.**

### **Keeping Children Safe in Education 2024**

KCSiE 2024 is a statutory Department for Education document that all schools are required to follow when carrying out their duties to safeguard and promote the welfare of children. It covers many aspects of safeguarding, including different forms of abuse, early help processes, safer-recruitment, how concerns must be reported and the role of the Designated Safeguarding Leads.

Safeguarding and promoting the welfare of children is defined as:

- Providing help and support to meet the needs of children as soon as problems emerge
- Protecting children from maltreatment, whether that is within or outside the home, including online
- Preventing the impairment of children's mental and physical health or development ensuring that children grow up in circumstances consistent with the provision of safe and effective care
- Taking action to enable all children to have the best outcomes

If you would like to access the full document please click the link below -

[Keeping Children Safe in Education, 2024](#)

**Keeping children safe is everyone's responsibility**



If you would like to view our Safeguarding and Child Protection policy, you can view it on our school website by clicking the link below –

<https://www.ravenscote.surrey.sch.uk/>

## Safeguarding Assembly.

Every term, we engage the children in a whole school assembly with a focus on safeguarding. This term, our key focus was how we keep the children safe at school.

Below are a copy of the slides so you are aware of the information we shared.

## KEEPING YOU SAFE AT RAVENSCOTE

### Your safety is really important to us, so we...

- Supervise you during the school day, including when you are outside
- Look after you when you are hurt
- Block scary or unkind things online
- Teach you PSHE, RAW and online safety
- Make sure you know which adults you can speak to

### What does it mean to be SAFE?

- People are kind to you
- You are able to learn
- You are not hurt
- You are able to trust the adults around you

### Your safety is really important to us, so we...

- Teach you to stay safe near roads
- Check in on you if you are in the red, yellow or blue zone
- Speak to your parents when they or we are worried about you
- Have a Positive Behaviour Policy
- Check the environment won't hurt you

### Your safety is really important to us, so we...

- Check who is in the school building

**Adults around our school**

List of the adults in our school can be safely shared with you. This is to help you know who to talk to if you are in trouble.

A pupil's friend  
A parent/carer/adult friend  
A school governor  
A school secretary  
A school caretaker  
A school cook  
A school porter  
A school bus driver  
A school bus conductor

What to do if you are worried about a friend?  
Talk to an adult you trust about it.  
Talk to a friend about it.  
Talk to a friend about it.  
Talk to a friend about it.

### Your safety is really important to us, so we...

- Have an Anti-Bullying Policy

**What is bullying?**

REMEMBER! BULLYING IS ALWAYS ON PURPOSE!

Bullying is when someone hurts someone else and it is repeated behaviour - it happens over and over again.

Examples of types of bullying:

- Online: harmful and hurtful online comments, messages or social media posts and games.
- Exclusion: making someone feel unwanted, uninvited or embarrassed.
- Physical: behaviours such as hitting, teasing, pushing.
- Verbal: Name-calling, spreading or repeating rumours.

**I think I am being bullied. What should I do?**

REMEMBER! DON'T STAND UP FOR OTHERS!

Get someone you trust to help. It could be a friend, teacher, parent, or a trusted adult. They are working out the best way to help you.

Try not to take it personally. Sometimes other children are unkind to others, they are working out the best way to help with something they are going through. Be spending out you are helping them too, as well as yourself.

If you feel you can't talk to anyone you know you can call Childline.

0800 1111

### When might you not feel safe?

- If someone is being unkind to you, either physically or verbally (with their words)
- If you are left without an adult to look after you
- Someone threatens to hurt you
- Something online makes you feel uncomfortable or upset
- Another problem – nothing is too little or silly if it makes you feel unsafe!

## Who is RESPONSIBLE for keeping me safe?

### Designated Safeguarding Leads

At Ravenscote we understand that Safeguarding is everyone's responsibility.  
The Ravenscote Junior School Designated Safeguarding

**DSL**



Mrs Nicholson  
Safeguarding Officer (Headteacher)

**Deputy DSLs**








Mrs Burrows  
Mrs Spooner  
Mrs Burrows





### Online Safety Officers





Mrs Nicholson Mrs Spooner Mrs Burrows

### All adults in school!



### If you ever don't feel safe, remember:

**S**TART  
**T**ELLING  
**O**THER  
**P**EOPLE

## Who to contact if you are concerned about a child –

If you think that a child is in immediate danger you should call 999.

If you are worried about a child's safety, please do not hesitate to contact a member of the DSL Team via the school office on [info@ravenscote.surrey.sch.uk](mailto:info@ravenscote.surrey.sch.uk)

### Children's Single Point of Access (C-SPA)

If you are an adult who is concerned about a child or young person's safety and wellbeing, you can contact the Children's Services 'Single Point of Access' between 9am to 5pm on Monday to Friday.

Phone: 0300 470 9100 or Email: [cspa@surreycc.gov.uk](mailto:cspa@surreycc.gov.uk)

**For people with hearing or speech impairments:**

Text line: 07527 182861

**During evenings, weekends and bank holidays, the Emergency Duty Team is available:**

Phone: 01483 517898 or Email: [edt.ssd@surreycc.gov.uk](mailto:edt.ssd@surreycc.gov.uk)

**For people with hearing or speech impairments:**

Text line: 07800 000388

Text relay (a speech-to-text translation service): 18001 01483 517898